



Water Efficient Landscape Ordinance Reporting Form

C1	Agency Name:	City of Calistoga
C2	Address:	414 Washington St, Calistoga, CA 94515
C3	Contact Name:	Anais Hall
C4	Title:	Water Conservation Program Manager
C5	Phone Number:	707-942-2784
C6	Phone Extension:	
C6	Email:	ahall@ci.calistoga.ca.us
1a	Is your agency adopting a single agency ordinance OR a regional agency alliance ordinance?	
1b	Date of adoption OR anticipated adoption:	
2a	Reporting period:	
2b	December 1, 2015 through December 28, 2015 (all agencies)	<input checked="" type="radio"/>
2c	February 1, 2016 through February 28, 2016 (additional reporting period for agencies crafting regional ordinances with other agencies)	<input type="radio"/>
3a	Are you using:	the Model Water Efficient Landscape Ordinance (MWELO)
3b	For agencies who have adopted a modified WELO	
3c	Is it at least as efficient as MWELO?	
3d	URL for your WELO	
3e	List major changes from the State's MWELO	
3f	If specific types of projects are exempt (other than those already specified in MWELO), state what they are and the sections of the ordinance that they are exempt from.	
3g	Have elements from other regulations been incorporated (e.g., tree shading percent coverage requirement, stormwater capture requirements).	
3h	If yes, describe:	
4	If other agencies are implementing the ordinance, explain their role:	
5	Permitted projects subject to the ordinance during the reporting period (*e.g., single family residences, commercial projects, landscape retrofits for which permits were finalized during the reporting period, etc.):	None
6a	Total landscape area subject to the ordinance over the reporting period:	-
6b	Unit of Measure (sq. ft. or acres)	



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7a	During the reporting period, how many of the following types of projects did your agency issue final permits on:	
7b	new housing starts	-
7c	new commercial projects	-
7d	landscape retrofits	-
8	Describe the procedure for review of projects subject to the ordinance:	Applicant submits the Landscape Documentation Package to the Water Conservation Program for review. The Water Conservation Program Manager reviews projects, provides comments where applicable, and informs the Planning and Building Department to issue building permit or grant design review approval.
9a	Describe actions taken to verify compliance:	Applicants must hire a third party certified landscape irrigation auditor. The Water Conservation Program conducts onsite inspections after the applicant submits the Certificate of Completion.
9b	Is a plan check performed?	Yes
9c	If so, by what entity?	City of Calistoga Water Conservation Program
10	Describe implementation and enforcement measures:	WELO update information was made available: online, in the local newspaper, mailed letters to local landscape contractors, and in printed flyers and brochures. The Planning and Building Department provides WELO update information to all new applicable projects. The Landscape Documentation Package and approval is required for all applicable landscape permits.
11	Explain challenges to implementing and enforcing the ordinance:	Lack of sufficient time or resources to inform applicants, lack of funding and training for Planning and Building staff, lack of funding and training for Water Conservation Program staff
12	Describe educational and other needs to properly apply the ordinance:	Financial resources for increase staff time, staff training in landscape documentation review (ie. soils management, grading design, ect.).
13	Additional Comments:	

Please submit reports, including a copy of your local water efficient landscape ordinance, via email to WELO@water.ca.gov by December 31, 2015. Agencies preparing a regional ordinance must submit an additional report by March 1, 2016. For questions, please call Ms. Julie Saare-Edmonds at (916) 651-9676.